CITY of ELGIN

COUNCIL MINUTES FOR FEBRUARY 10, 1998

COUNCILORS PRESENT- Kevin Cooper
Pat McMullen
John Stover
Berta Churchill
Misty Bennett
Rick Smith - Mayor

ABSENT- Leroy Short

Call to Order
The meeting was called to order at 7 pm by Mayor Rick Smith.

Approval of Minutes
The Mayor called for approval of the minutes of the meeting of January 13, 1998.
Councilor Cooper moved to approve the minutes of January 13, 1998 as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Supervisors Reports
The Mayor called for the supervisors reports.

Police- Chief Sibley reported that crime for 1997 was up significantly from 1996. Part of the increase can be attributed to the lack of jail space. Frequently felony criminal arrests result in a cite and release.
He informed the Council that he is working with ODOT to draft an emergency traffic control plan. This is a fallout of the Interstate closure that brought a heavy flow of truck traffic over tollgate.

Public works- Kyle Boylen; absent no report.

Library- Sandra Good submitted a written report. She reported that the LSCA grant and the Union County grant for the electronic cataloguing of the County's libraries had some funds left to apply to maintenance of these activities.

Fire- Chief McDonald reported that he and Lee McDonald were flying out to Wisconsin next week to take delivery of the new fire truck. The truck will need a radio and some hose to be serviceable.

Ambulance- Merle Laci; absent no report.

Municipal Court- Ralph Howell submitted the monthly court report. He also informed the Council that he had held his first wedding in the new office.

Recorder/Administrator- Joe Garlitz noted that the next Mayor/Manager meeting will be held here on February 19. The meetings are held immediately after work, 5:30. It is customary for the host to provide some refreshments. It was the consensus of the Council to provide refreshments for the meeting. All Councilors are encouraged to attend. The NE. Oregon City Managers meet twice a year. They will meet here March 5.

Mr. Garlitz informed the Council of a notice of violation and proposed fine and probation regarding the ambulance service. He has requested that the Health Division, EMS Dept, rescind the order and that the Division provide a proper inspection of the service. He recounted several incidents involving the Health Division inspector's actions that were less than professional. The result of these actions was an incomplete inspection wherein the inspector listed violations that were, in fact, not violations.

Fran League did a deep clean of the new office prior to us moving in. We have had her clean again several times while we continued to do some of the finish work. Mr. Garlitz requested that she be put on the payroll to clean once a week, about 1-3/4 hrs. This will cost approximately $45/mo or about $250 for the rest of the fiscal year. At budget time we should look at funding this work and hiring a cleaning person on a continuing basis. Councilor Stover moved to hire Fran League through the end of the fiscal year, June 30, 1998, with Councilor Bennett as second. The vote was unanimous for approval, motion carried.

Citizens to Speak

Pat Pattee was present to request the vacation of an undeveloped portion of the north end of 17th street. The street in question connects with a portion of Beverly Terrace that Jack and Georgia Shaffer requested to be vacated at the last meeting. After discussion Councilor Stover moved to initiate the vacation

procedure for the subject portions of both N 17th and Beverly Terrace, with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

Committee Reports
The Mayor then called for the committee reports.

Administration: Councilors Cooper and Stover reported that the bills have been reviewed.

Public Works: Councilors McMullen and Churchill, no report.

Public Safety: Councilors Short and Bennett, no report.

Old Business
Final draft of the Memorandum of Understanding for access to Highway 82 has been prepared. This draft is as approved by the Council at the last meeting. The documents were given to the Mayor for signing.

New Business
Resolution 1043, appropriating contingency funds for Fire Department Capital Expenditures was presented to the Council. Councilor Stover moved to approve Resolution 1043 as presented, with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

The annual audit proposal has been submitted by Eveson, Snyder, et al. Maxwell, Duchemin has sent a request to be put on the City's bid list. After discussion, Councilor Stover moved to accept the proposal from Eveson, Snyder, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

The Elgin Recorder has submitted a request to trade $100 of ad space for two surplused computer desks. After discussion Councilor Cooper moved to accept the offer submitted by The Elgin Recorder, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Correspondence
Union County PW, request for summer projects
After discussion it was the consensus of the Council that the first priority project should be maintenance of existing hard surfaced streets. The next priority will be to chip-seal streets that are selected from

streets ready to be
chip sealed.

Notice of Senior Services meeting, February 24, 1998, was presented to the
Councilors.

NEO Alliance, assignment of SCERT agencies; it was noted that none of Elgin's
projects were assign lead agencies.

Good of the Order
Councilor Cooper moved to approve the bills as presented, with Councilor
McMullen as second. The vote was unanimous for approval, motion carried.

Mayor Smith recessed the meeting for an executive discussion per, ORS 192.660,
re: patron complaint of City personnel. Ron and Lynn Schmittle were present for
the discussion.
The meeting was reconvened. Mayor Smith, with the consensus of the
Council, will request the Library Board to update its policies and procedures and
submit them to the Council for review.
Councilor Stover moved to adjourn, with Councilor Cooper as second. The
vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator

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